

**BARTHOLOMEW CONSOLIDATED SCHOOL CORPORATION
SCHOOL BOARD MEETING
MONDAY, OCTOBER 22, 2018 MINUTES**

The regular meeting of the Board of School Trustees of the Bartholomew Consolidated School Corporation was held at the Columbus Signature Academy-Fodrea Campus, 2775 Illinois Street, Columbus, IN 47201, on Monday, October 22, 2018 at 6:30 p.m., pursuant to notice having been duly given to the media and to all members of the Board in accordance with the rules of the Board.

On call of the roll, the members of the Board were shown to be present or absent as follows:

Present: Mr. Jeff Caldwell, President
 Dr. Jill Shedd, Vice President
 Mr. James Persinger, Secretary
 Mr. Robert Abrams, Member
 Mr. Pat Bryant, Member
 Mr. Rich Stenner, Member

Absent: Mrs. Kathy Dayhoff-Dwyer, Member

Administration: Dr. Jim Roberts, Superintendent
 Ms. Teresa Heiny, Assistant Superintendent for Human Resources
 Mr. Chad Phillips, Assistant Superintendent for Business Services
 Dr. Laura Hack, Director of Elementary Education
 Mr. William Jensen, Director of Secondary Education
 Dr. George Van Horn, Director of Special Education
 Dr. Gina Pleak, Director of Title Services
 Dr. Brett Boezeman, Director of Operations

School Attorney: Mr. Chris Monroe

REGULAR SESSION

Mr. Persinger shared reflections.

Following the pledge of allegiance, the meeting was called to order at 6:36 p.m.

Lexie Tempest and Kylin Gabbard, CSA-Fodrea Elementary students, shared the Mission and Vision statements.

Miss Heiny noted that there was an additional approval sheet for the board regarding a CEA contract language change. This change was requested due to the board-approved transfer of funds to allow the first pay of the school year to move up by two weeks and eliminate the

practice of eight pays prior to December 31. The language in the Collective Bargaining Agreement needed to be changed in order for the agreement to reflect revised practice. The CEA voted 100% last week to approve the language changes. Miss Heiny will ask for board approval under Human Resources approvals later in the board meeting.

1028 PUBLIC HEARING

- **2018 General Obligation Bond (Mr. Phillips/Dr. Boezeman/Mr. Funk)**

Projects:

Safety, Security and Renovation Project

Transportation and Maintenance Addition and Renovation Project

President Caldwell opened the 1028 Public Hearing at 6:36 p.m. Dr. Roberts noted that a public hearing must be held when project costs are in excess of \$1M.

Mr. Funk, CSO Architect, and Dr. Boezeman shared information on two General Obligation Bond projects. One for Safety and Security improvements at 16 sites totaling \$2,500,000. This bond would also include roofing and HVAC work. The second General Obligation Bond of \$3,000,000 was reported to be for improvements at the Transportation & Maintenance Facility.

The following information was shared in response to questions from the board.

The proposal at the Transportation & Maintenance facility would include a separate drive and parking area for buses and automobiles. There will be conversations with the city about an emergency egress for buses only.

A few trees will be taken down for the improvements at the Transportation & Maintenance facility, but they are undesirable trees. There will still be a barrier between neighboring properties.

The Transportation & Maintenance building will remain open during construction, but some offices will move about as needed.

Mr. Caldwell asked for questions or comments from the public. No one spoke at this time.

Request for Approval to Adopt (Mr. Monroe)

- a. Project Resolution-Safety, Security and Renovation Project
- b. Project Resolution-Transportation and Maintenance Addition and Renovation Project
- c. Preliminary Bond Resolution
- d. Declaration of Official Intent to Reimburse Expenditures
- e. Resolution Approving Post Issuance Compliance Procedures

Mr. Monroe asked for approval of the Project Resolution for the Safety, Security and Renovation project.

Mr. Persinger made a motion to approve the resolution and Mr. Abrams seconded the

motion.

The following information was added in response to a question from the board.

The total costs include more than just construction costs. Soft costs are included such as broker and attorney fees.

Upon a call for the vote, the motion passed unanimously.

Mr. Monroe requested approval of the Project Resolution for the Transportation & Maintenance Addition and Renovation Project.

Dr. Shedd made a motion to approve the resolution and Mr. Bryant seconded the motion.

Upon a call for the vote, the motion passed unanimously.

Mr. Monroe requested approval of the Preliminary Bond Resolution.

Dr. Shedd made a motion to approve the resolution and Mr. Persinger seconded the motion.

Upon a call for the vote, the motion passed unanimously.

Mr. Monroe requested approval of the Declaration of Official Intent to Reimburse Expenditures.

Mr. Bryant made a motion to approve the declaration and Dr. Shedd seconded the motion.

Upon a call for the vote, the motion passed unanimously.

Mr. Monroe requested approval of the Post Issuance Compliance Procedures. Mr. Persinger made a motion to approve the procedures and Mr. Abrams seconded the motion.

Upon a call for the vote, the motion passed unanimously.

The Public Hearing closed at 6:54 p.m. and Mr. Caldwell gaveled back in to the regular meeting.

WHO/WHY

Columbus Signature Academy-Fodrea Campus Best Practice (Mrs. Linneweber)

Mrs. Linneweber, CSA-Fodrea Principal, shared the school information sheet. Mrs. Hashman, UDL Facilitator and Ms. Thompson, Counselor, joined Mrs. Linneweber to present information on how CSA-Fodrea utilizes Minds in Motion within the UDL framework to

improve behavior, increase focus and attention, and improve learning outcomes. The Minds in Motion room was created with 15 activities and students in grades kindergarten through third will go to the room 15 minutes daily. 15 stations provide activities for body and mind stimulation. A video of students performing the activities was shared.

The following information was shared in response to questions from the board.

The stations are labeled with visual and written instructions and a teacher is always present to monitor student progress. To keep the activities fresh, some are changed every two weeks.

School Foundation Innovation Grants (Mrs. Bruin/Mr. Whittington)

The Bartholomew Consolidated School Foundation (BCSF) Board President, Mr. Whittington, thanked the board and administrators for all they do for teachers and students and for supporting the School Foundation. He noted that the Foundation Board is trying hard to brand the Foundation and bring it to the attention of many. He commended Mrs. Bruin, Executive Director, and Mrs. Schnepf, Fundraising Coordinator, for the fabulous job they are doing. Mr. Whittington, Mrs. Bruin and Mrs. Schnepf went to eleven sites to surprise the grant winners. Mrs. Bruin noted that the School Foundation has been awarding Innovative Teacher Grants for over 62 years now. Each year, the grants provide additional opportunities for educators to explore innovative ideas with their students that may exceed the BCSC General Budget. In addition to the generous gift from BCSC to BCSF, the foundation partnered with Bartholomew Area Retired Teachers Association (BARTA) and The Literacy Task Force during this grant cycle. The School Foundation awarded a total of \$19,873 to the following Fall 2018 Innovation Grant Recipients:

“First Grade Gardeners” – CSA Fodrea Elementary - RuthAnn Lane & Stephany Kiel - \$2,000.00

This grant will help CSA Fodrea expand their student led garden project by building a fence, greenhouse, raised garden beds and paths throughout the space. This grant allows the first graders to participate, but also makes it possible to invite the whole school to utilize.

“BCSC Walks through History 2019: Gettysburg” – Central Middle School - Alan Birkemeier - \$2,000.00

This grant will provide the opportunity for Social Studies teachers to go to Gettysburg and experience it as educators. This will allow the teachers to have first time experiences and the time for collaboration to create something new to share with students and other teachers.

Partially funded from BCSF Fund – Cheryl Dieckmann Memorial Fund

“Southside Business Town” – Southside Elementary - Kim Chamberlin - \$500.00

This grant will enhance the Business Town that was created last school year. The funds will be used for 3D pens and refills as well as DIY supplies for the students to create products to be sold in Business Town.

“Contraptions for a Cause” – CSA Lincoln Elementary - Shawna Netser - \$500.00

This grant will allow 3rd grade engineers to use simple machines to create a contraption that will help raise money and awareness for United Way. The students will be working in teams to create contraptions that complete a simple task. Engineers from Cummins will come in and talk with the students about engineering, design process and how they use simple machines.

Funding partner: Bartholomew Area Retired Teachers Association (BARTA)

“Diverse Books for First Grade Classroom” – Mt. Healthy Elementary - Kim Smith - \$599.00

This grant will be used to purchase culturally diverse books for the classroom. These books will be used for read alouds, curriculum needs, and be placed in book baskets for children to read. These books will allow students to see familiar people and traditions in books to help build connections. BCSF has provided additional funding to encourage audible versions of these books.

Funding partners: Bartholomew Area Retired Teachers Association (BARTA) and The Literacy Task Force

“Inquiry Based Learning” – Columbus North High School - Makayla Caldwell - \$1,300.00

This grant enables teachers to create a unit that connects to other books they are reading in class with a common theme. There will be 4/5 different books for students to choose from. Students will have the power to decide what they will be reading instead of being assigned a book. Students will be able to explore their own interests and create a project that connects back to a universal theme.

“Let’s Talk” - Rockcreek Elementary - Corie Williams & Jenni Dettmer - \$2,000.00

This grant will be used to create options for students that will allow for more opportunities for engagement, collaboration, and communication during unstructured times like recess. Student input will be utilized to create carts of games and materials that teachers or paraprofessionals can pull into classrooms during various times throughout the year like indoor recess or student choice time.

“Qball Throwable Microphone Balls” - Rockcreek Elementary – Leah Senour & Kristina Owens - \$650.00

This grant will provide funding for 2 Qballs. These are throwable wireless microphones designed for young learners in the classroom. It gives a voice to everyone, including the soft spoken, so everyone can be heard. This is not just any microphone! This is an actual soft foam ball that the students would have to catch and throw to be able to use. As a bonus, it also comes with a presenter microphone to save the teacher’s voice throughout the school day.

“Project Stride” – CSA Lincoln Elementary – Lori Cash - \$1,983.60

This grant will fund a sensory walk for students who need to release energy, refocus in a time of distress or distraction, or engage their core muscles and senses to assist in developing cognitive capacity and motor control. In response to an immediate call for action as an increased number of students have shown a direct need for purposeful movement, Project Stride will give students the opportunity to reset their focus throughout the school day, resulting in increased achievement and deeper levels of self-direction and confidence.

“Prosthetics Prototype Challenge” – CSA Lincoln Elementary – Delaney George and Shawna Netser - \$300.00

This grant will be used to purchase materials that will help students build their prototypes that replace the function of a human body part along with the 3D printing costs. Funding will also cover the cost of transportation for students to and from C4 so they are able to go work with the high school students and use the printer with them in groups.

Funding partner: Bartholomew Area Retired Teachers Association (BARTA)

“Sensory Tools for All” – L.C. Schmitt Elementary School – Kate Edgren - \$1,000.00

This grant will provide sensory tools to help provide appropriate sensory breaks, opportunities for successful self-regulation, and effective ways to communicate and interact with others. This will allow for proactive responses for all students who lack skills in dealing with challenges safely.

“Universal Design for (Professional) Learning: Project to Break Down Barriers in Staff Learning Environments” – BCSC Information Technology – Brenny Kummer - \$1,922.00

This grant will be used to acquire the technology tools that will make professional development opportunities accessible to all staff, all hours, all days, so that staff may gain the vital training to improve instruction while in a time frame that best fits their busy schedules.

“Wired for Learning” – CSA New Tech High School – Andrew Larson - \$1,494.00

This grant is a physics-based project to supply electrical power to the garden shed on the CSA New Tech Campus. It will enable the extension of powerful and purposeful learning in science, English, and math core contents while providing a safe environment free of health and safety hazards.

“Audio Visual Center” – CSA New Tech High School– Matt Morrill - \$2,000.00

This grant will enable the creation of a small Audio Visual Studio that would allow all students to access the necessary equipment, sound and lighting to create quality videos to be used in various school projects, senior projects, and clubs.

“Motivational Messages on Restroom Doors” – Northside Middle School – Laura McCracken- \$500.00

This grant will fund motivational messages on restroom doors that will be a colorful reminder to students to be strategic and goal-directed. Positive affirmations about self-acceptance will help guide students to be purposeful and motivated. This project will remind students that they are strong, powerful, and "enough" just the way they are. Motivational quotations can help all stakeholders keep their eyes on the prize.

“The Life and Poetry of Adrian Matejka” – Columbus North High School - Barbara Handt - \$1,125.00

This grant will provide funding for Mr. Matejka, who is Indiana’s current Poet Laureate, to come do 3 presentations, as well as, purchasing copies of his book. Approximately 100 students and 20-30 faculty members will attend this session in January. It will be recorded as well, so in the

future, teachers will be able to use the video for classroom instruction. Students will also have access to Mr. Matejka's books in the library in the future.

Safety and Security (Dr. Roberts/Dr. Boezeman)

Dr. Roberts shared that the secure entries are in place at each school including the visitor badging process. The staff badging process for all sites continues. Work continues to label all doors and update building maps for more efficiency as the corporation works with first responders. There is also a push to have more students sign up for the emergency alerts.

PUBLIC DIALOGUE

Alex Engelbert, Central Middle School Teacher and Athletic Director, shared his request for higher compensation for the Middle School Athletic Director Position and to add years of service credit to the pay scale. He also suggested that the Athletic Director teach two periods a day instead of three.

WHAT

1) School Board Policy Updates (Dr. Roberts)

1422, 3122, 4122 – Nondiscrimination & Equal Employment Opportunity

2260-Nondiscrimination & Access to Equal Educational Opportunity

1662, 3362, 4362, 5517 – Anti-Harassment

2700 Annual Performance Report, **3120.04** Employment of Substitutes, **3131** Reduction in Force (“RIF”) in Certified Staff, **4162** Drug & Alcohol Testing of CDL Holders & Other Employees who Perform Safety Sensitive Functions, **5630.01V1** Use of Seclusion & Restraint with Students, **6610** Extra-Curricular Funds, **7510** Use of School Facilities, **7530.02** Staff Use of Personal Communication Devices, **8315** Information Management

Dr. Roberts shared that NEOLA of Indiana provides proposed policy updates and additions to reflect Indiana and or Federal legislation. He shared the policy updates and the rationale for each. The board had the documents with changes to review in their packets. This was the first reading of the policies, and the request for approval will come at the November 12 board meeting.

The following information was added in response to questions from the board.

Dr. Roberts meets with the NEOLA representative to go over each policy and the reason for the change is discussed. Dr. Roberts requests the appropriate BCSC administrators review each policy that pertains to their department and make any suggested revisions. The policies are returned to Dr. Roberts, and he makes the final decision on the changes. Mrs. Surface makes the changes electronically and this copy is shared with the board for review.

In regards to Policy 3120.04 Employment of Substitutes, the corporation has reviewed possible vendor contracts to fulfill substitute openings, but have found that percent fill rates are not as good as what the corporation currently fills.

Policy 3131, Reduction in Force, addresses a law change that speaks to the consideration of years of service as a corporation works through budget driven reduction in force.

Policy 6110, Extra Curricular Funds, does not include crowdfunding.

Policies 1422, 3122, 2260, 1662, 3363, 4362 and 5517 are all tied to replacing language around maintaining all public and student records appropriately.

Policy 4162, Drug and Alcohol Testing CDL Holders and Other Employees Who Perform Safety Sensitive Functions, is consistent with the Code of Federal Regulations and State Law. The recommendation to change the term opiates to opioids is due to the term opioids being more widely used.

2) Board Commendations:

No commendations were shared.

3) School Attorney Report:

No report was shared.

4) School Board Member Reports:

Mr. Abrams met with the Business Advisory group where Dr. Pleak shared information on state testing requirements, and complexities as transitions take place.

Mr. Caldwell shared that he attended the Health Trust meeting. He noted that participation in the wellness program is strong, but in spite of this good work by the Trust, health care claims continue to rise, and reserves continue to dip. In the future, there will be a change in the budget line item.

5) Cabinet Reports

No reports were shared.

HOW

6) Requests for Approval: (Dr. Roberts)

Dr. Roberts reviewed the following items for the Board.

- a. Minutes of the Regular School Board Meeting of September 24, 2018 and Minutes of the Strategic Planning Session of October 5, 2018(attachment)
- b. Supplemental Contracts (attachment)
- c. Field Trips/Professional Leaves (attachment)

d. Claims and Payroll (attachment)

e. Adopt the 2019 Budget: Form 4 Resolution; Bus Replacement Plan; Capital Projects Plan; Resolution to Authorize Reductions (attachments)

Dr. Roberts shared additional information on the requests for approval. He requested approval of the reviewed items.

Mr. Persinger made a motion to approve the reviewed items, and Dr. Shedd seconded the motion.

The following information was shared in response to a question from the board.

The budget will be submitted and the Department of Local Government Finance (DLGF) has until December 31 to return the final budget and the corporation has ten days to respond.

Upon a call for the vote, items 6) a-e were unanimously approved.

7) Request for Approval of Human Resources Recommendations:

Ms. Heiny requested approval of the human resources recommendations as presented including the CEA contract language change that the board received.

Mr. Stenner made a motion to approve the Human Resources recommendations, and Mr. Bryant seconded the motion.

Upon a call for the vote, the motion was carried unanimously.

BOARD INPUT/REVIEW

President Caldwell noted that the next school board meeting would be November 12, 6:30 p.m. at Richard L. Johnson Early Education Center. The board and cabinet will tour Richard L. Johnson at 5:45 p.m.

There being no further business, the meeting adjourned at 7:45 p.m.

_____ Secretary

Attest: _____ President